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ADM - 10.5

DDS&T 5828/66

24 DEC 1966

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Supergrade Allocation

1. This memorandum submits a recommendation for your approval. This recommendation is contained in paragraph three.

2. As a result of a recent manpower management survey, the Headquarters' organizational structure of OSA has been changed to provide for a Comptroller whose primary function is to advise the Director, OSA, on planning, programming and management of the Office of Special Activities. The Comptroller is responsible for the staff supervision of approximately [redacted] employees [redacted] engaged in industrial auditing, contract management, budget and programming, management analysis, financial operations, manpower utilization and travel support. I am firmly convinced that the scope and responsibilities of this position clearly indicate that supergrade allocation is justified.

25X1A

25X1A

3. It is therefore recommended that the position of Comptroller, OSA, be up[redacted]

25X1A

CARL E. DUCKETT
Acting Deputy Director
for
Science and Technology

APPROVED:

approved subject to
by C/S Dir on 11 Jan 67
Director of Central Intelligence

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Signature Recommended:

25X1A [redacted]

Acting Director of Special Activities

14 December 1966
Date

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